



EMMY® Entry FAQ

- 1. What's the entry deadline?** Entry “paperwork” must be submitted online through EMMY®Express and videos must be uploaded and approved for judging by 11:59 pm, February 2, 2021
- 2. Where are the forms?** Entrants need to submit their entry information online via EMMY®Express from the chapter’s website; natasmichigan.org. For more info, check out the EMMY®Express FAQ or contact Michigan Executive Director Stacia Mottley at michigannatas@gmail.com.
- 3. What format is required for entry submissions?** All videos must be uploaded to EMMY®Express for online judging. Please see page 12 of the Call for Entries for specific guidelines. You can also download detailed Video Upload Instructions from the Chapter’s website or from the resources column in EMMY®Express.
- 4. If I submit a composite in one of the craft categories what should I put down for the “first date”?** Use the date from the piece that aired earliest. You will need to include the month, date and year. Remember that all work submitted must have actually first aired during the eligibility period of January 1, 2020 - December 31, 2020.
- 5. Do we need to pay fees for each person listed?** YES. An entry fee must be paid for each person listed on the entry.
- 6. Can we just put the station/company as the entrant and pay one fee?** The answer is NO. Awards are presented to individuals, not companies. You must list each person who should be recognized (as explained above) and pay the appropriate fees for each person listed.
- 7. Do I have to be a member to submit an entry?** NO, but members do receive a discounted rate for their entry fees. *NOTE: Non-members or those who are not currently in our online database will need to “register” to use EMMY®Express. There is no fee to register, and registering does not automatically make you a member. Registering is a security measure and also allows you to flexibility of coming back later to finish filling out the forms if needed.
- 8. Am I a member?** You can check you member status at any time by logging in to your online account (member dashboard) at https://emmyexpress.com/membership_login/#/6/NATAS_MICHIGAN
- 9. If I'm not a current member, can I join now?** YES! If you aren't already a member of NATAS Michigan Chapter, we encourage you to join when submitting your entries. Even if you only have one entry, becoming a member now will save you money!
- 10. How do I renew my membership?** If you were a member last year, you can renew your membership by going to https://emmyexpress.com/membership_login/#/6/NATAS_MICHIGAN



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- 11. New members can join by going to:** https://emmyexpress.com/membership_application/#/6/NATAS_MICHIGAN
- 12. How do I pay?** Payment can be made by check, MasterCard, Visa or Discover. EMMY®Express now has very flexible payment options. This allows multiple individuals to pay for a single entry or multiple entries using whichever payment methods each prefers. When paying fees by check be sure to include a printed copy of your EMMY®Express invoice when you send in your payment to make sure your account is credited properly.
- 13. Can a name be added after the entry deadline?** YES. Additional names of qualified entrants may be added to an entry after February 2, 2021 through April 30, 2021 for a flat fee of \$200 for each name.
- After the nominations are announced, there is a 10-calendar day only grace period (from the date of the announcement) in which names, under extreme, special circumstances, can be added to a nomination entry. These requests must be authorized in writing to the Chapter from one of the original entry nominees requesting the addition and detailing why this request should be granted. The Chapter's Awards Committee will make the final decision and ruling. If approved, a \$300 fee will be charged to add the name.
- NOTE:** All requests to add a name must be submitted in writing via email to michigannatas@gmail.com, with "Emmy Entry – Add Name" in the email subject line.
- After the 10-day grace period, no names will be added under any circumstances.**
- Further, once the EMMY® awards ceremony has concluded, NO individual names can be added to an awarded entry as an additional recipient, under any circumstances.**
- 14. Is there any way to recognize the contributions of individuals or organizations who helped with my entry, but did not have a producer's roll?** YES. There are certificates and plaques available for both nominated and winning EMMY® entries that can be purchased from the Chapter. For more information, contact Stacia Mottley, Executive Director, Michigan Chapter, at 248.827.0931 after 2021 Michigan Regional EMMY® Awards are held.
- 15. I have another question not on this list. Who do I contact?** Send an e-mail to Stacia Mottley, Executive Director, michigannatas@gmail.com.